

**Unité de Génétique et d'Amélioration  
des Fruits et Légumes**

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To all contractors

Montfavet, 23/07/2007

Ref: FOOD-CT-2005-6961(RESISTVIR)-CC-SM/02-2007

**Object : ResistVir restarted consortium**

Dear colleague,

On 13/07/2007, the Chief Scientific Participants of the ResistVir project have met with INRA, which has agreed to take on the coordination of the project. In principle you will receive very soon a letter from Mr P. Lemaitre at the European Commission, explaining the first steps in re-starting the project. I am writing to explain in a bit more detail exactly what you must do and when, in order to be included in the restarted consortium.

First, the European Commission clarified two points of their letter: the true contract number is **FOOD-CT-2005-06961** (and not 2004-09961) and the reporting periods are 01/02/2005 to 31/01/2006 for Period 1 and 01/02/2006 to 31/01/2007 for Period 2.

**Immediate actions : what you must do and when ?**

**1) Concerning the change of co-ordinator:** The essential step is to officially inform INRA that you (and your institution) want to continue the implementation of the project, and in particular that you accept the change of coordinator and the extension. Please send an email as soon as possible to inform us of your intentions and then an official letter signed by the legally authorised representative to the address below (**deadline 30 August**). If we do not receive any response from a partner, we will consider that he wishes quit the project.

**2) Concerning reimbursement of travel expenses:** In order to simplify the reimbursements of travel expenses, we will transfer the travel budget from the coordinator's budget to the budget of each partner (decision approved by the Commission).

So you will have to indicate to us **before the 30<sup>th</sup> August** the amounts (see attached models for travel expenses – return the file named PARTNER NUMBER-travel expenses) of:

1. the travel expenditures that were already made
2. the travel expenditures that Chalex has already reimbursed to you
3. estimation for the next travels (see indications below about the planned meeting). Please explain your estimation. This amount will be adjusted according to the remaining budget. We will inform you further about this specific point.

You will become directly responsible for the reimbursement of future travels. So the travel expenses must be included on your future financial reports. In the 24-month financial report, all your travel expenses must be included. If they had occurred **during the first reporting period**, you will have to indicate them in the space for “adjustment” in Form C (in yellow in the attached blank Form C: see the “instructions” tab). **For the second period**, you will have to indicate them in the space for “Direct cost – (E) Other specific activities: Coordination” (in yellow in the attached Form C).

We are planning to ask for a **12-month extension**, with meetings planned at the following approximate dates:

February 2008: Consortium meeting for re-launching the project (probably in Vienna, Austria – To be confirmed by Prof. Margit Laimer de Câmara Machado).

December 2008: Final Consortium meeting and International Conference on Resistance to Plant Viruses and their Vector in Cadiz, Spain (organized by CSIC).

**3) Concerning reports:** In any case, even if you do not wish to continue, it is extremely urgent for all participants to send us at the address below **the completed Form C for the second reporting period of the project (deadline: 15 September)**. For those who already sent us the Form C for the second reporting period, please can you send us a new one including the travel expenses as indicated above. We really apologize for this.

If you do not wish to continue with the project, you will have to send the audit certificate for the whole past period before the 15<sup>th</sup> september.

The second report is already quite late since it was due on the 15<sup>th</sup> march, and this information is essential for us to evaluate the constraints of the new budget. Each Workpackage leader will be contacted directly with instructions concerning the second year's scientific report.

#### **What will be next?**

Next, we will ask you for an official document declaring how many euros you have received from Chalex.

The second payment from the Commission will take place only when the amendment to the contract will be signed.

If you need further information about the letter of the commission and about the 24-month financial report (Form C), do not hesitate to contact **Sylvie MODESTE**, (mail below) who will assist me on financial and legal aspects.

The CSP/INRA meeting was a very positive event, and we are looking forward to seeing you at the future ResistVir events.

Best regards,

Carole CARANTA and Sylvie MODESTE

#### *Address for correspondence:*

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You can find the documents in the members area of the Web site : <http://www.resistvir-db.org>